

PLANNING READINESS WORKSHEET

As you get ready to develop coordination or sustainability plans, it is a good idea to think of any outstanding issues that need to be addressed so that they don't present obstacles later. This worksheet will help you to identify additional individuals or organizations that need to be included, and/or clarify aspects of the sustainability action or coordination plan that others need to know about.

Issue <small>(include date of origin)</small>	Description	Proposed Action	Who will Address & When	Resolution Results
Controversial city election is on the horizon. No decisions about additional funding of gang grant till the election is over. (January 2008)	Additional gang funds are needed to expand current service/activities to the middle school.	Meet with councilpersons in proposed school districts and school administrators.	School superintendent and other parties at each City council meeting till election is held.	Additional funding and expansion of gang program services and activities.
Historical race relations issue at elementary school serving a large immigrant population	Need representatives from school to participate on subcommittee to assist with activities for target area youth and impending crime issues	Meet with new school principle to forge a relationship and alliance to facilitate a cooperative working partnership		

Document prepared by: _____

Last update: ____/____/____

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Last update: ____/____/____